

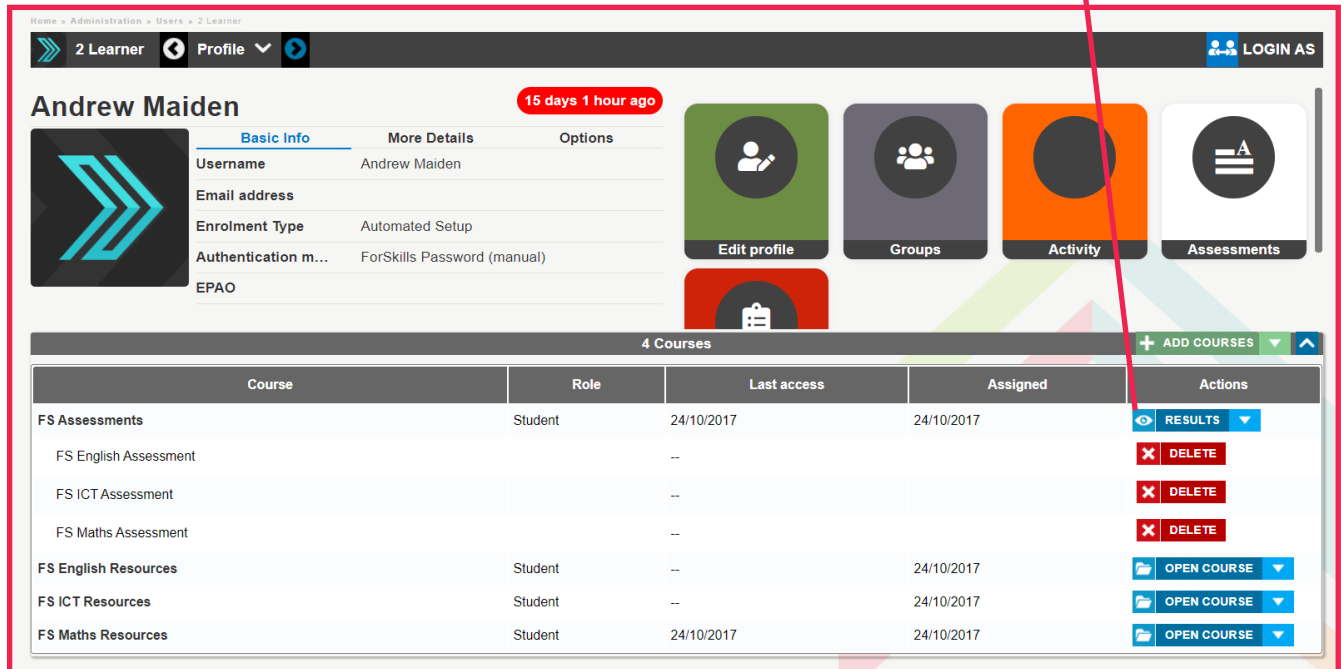
# Skills Builder

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**Admin**  
**Adding New  
Screeners or  
Initial Assessment**

# Adding a new Screener or Initial Assessment

Go into the selected learner's profile (as shown above), select **Results** on their profile.



Home » Administration » Users » 2 Learner

2 Learner Profile LOGIN AS

## Andrew Maiden

15 days 1 hour ago

**Basic Info** More Details Options

Username Andrew Maiden

Email address

Enrolment Type Automated Setup

Authentication m... ForSkills Password (manual)

EPAO

Edit profile Groups Activity Assessments

4 Courses + ADD COURSES

Course	Role	Last access	Assigned	Actions
FS Assessments	Student	24/10/2017	24/10/2017	RESULTS
FS English Assessment		--		DELETED
FS ICT Assessment		--		DELETED
FS Maths Assessment		--		DELETED
FS English Resources	Student	--	24/10/2017	OPEN COURSE
FS ICT Resources	Student	--	24/10/2017	OPEN COURSE
FS Maths Resources	Student	24/10/2017	24/10/2017	OPEN COURSE

Against the required subject (English or Maths), select the **'Add Attempt'** button.

FS English Assessment    FS Maths Assessment    FS ICT Assessment    List All Assessments

To view the student's results, select the button in the 'Results' column below. You can also add, remove and compare attempts using the buttons on the page.

FS English Assessment + ADD ATTEMPT

Type ↓	Progress	Date(s)	Result(s)	Action(s)	Compare
Actual Assessment	Completed Diagnostic	10/09/2012	SCREENING INITIAL ASSESSMENT DIAGNOSTIC	DELETE ATTEMPT	<input type="checkbox"/>
Actual Assessment	Completed Diagnostic	21/05/2013	DIAGNOSTIC	DELETE ATTEMPT	<input type="checkbox"/>

FS Maths Assessment + ADD ATTEMPT

Type ↓	Progress	Date(s)	Result(s)	Action(s)	Compare
Actual Assessment	Completed Diagnostic	10/09/2012	SCREENING INITIAL ASSESSMENT DIAGNOSTIC	DELETE ATTEMPT	<input type="checkbox"/>

Using the Pop up Screen select the Assessment Type you wish to issue to the learner (Screeener, Initial Assessment) using the **'Add Attempt'** button next to it.

Add New Diagnostic Attempt for 2 Learner

**Already Selected**

Diagnostic FS English Assessment

**Select Assessment**

	Actions
Start a <b>new</b> Screening Assessment	+ ADD ATTEMPT
Start Initial Assessment	+ ADD ATTEMPT
Start Diagnostic	+ ADD ATTEMPT

**ADD NEW ATTEMPT**

If a **Screener** or **Initial Assessment** is selected then the assessment will now appear in the learner's profile for them to complete.

To view the student's results, select the button in the 'Results' column below. You can also add, remove and compare attempts using the buttons on the page.

## FS English Assessment

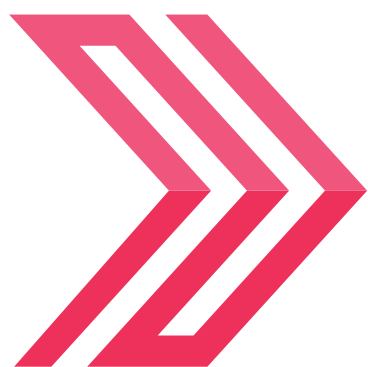
+ ADD ATTEMPT ▾

Type ↓	Progress	Date(s)	Result(s)	Action(s)	Compare
Actual Assessment	Completed Diagnostic	10/09/2012	<a href="#">SCREENING</a> <a href="#">INITIAL ASSESSMENT</a> <a href="#">DIAGNOSTIC</a>	<a href="#">DELETE ATTEMPT</a>	<input type="checkbox"/>
Actual Assessment	Completed Diagnostic	21/05/2013	<a href="#">DIAGNOSTIC</a>	<a href="#">DELETE ATTEMPT</a>	<input type="checkbox"/>
Actual Assessment	Not Started	02/04/2020		<a href="#">DELETE ATTEMPT</a>	<input type="checkbox"/>

## FS Maths Assessment

+ ADD ATTEMPT ▾

Type ↓	Progress	Date(s)	Result(s)	Action(s)	Compare
Actual Assessment	Completed Diagnostic	10/09/2012	<a href="#">SCREENING</a> <a href="#">INITIAL ASSESSMENT</a> <a href="#">DIAGNOSTIC</a>	<a href="#">DELETE ATTEMPT</a>	<input type="checkbox"/>
Actual Assessment	Completed IA	31/07/2015		<a href="#">SET LEVELS</a>	<input type="checkbox"/>



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